



CITY OF CRETE
APPLICATION FOR SPECIAL EVENT PERMIT

NAME OF EVENT

Date of Event

Start Time of Event

Finish Time of Event

Location of Event

[Blank lines for location details]

[ ] This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed

[Blank lines for street names]

Special Equipment

[Blank line for special equipment]

Organization

Responsible Party

Address

Phone

Signature of Responsible Party

DO NOT WRITE IN THIS SPACE
Application #
Public Works Review
Emergency Services Review
City Administrator Review
Council Meeting Date
Approved
Denied
Insurance Certificate Required
Ins. Cert. Received
Conditions listed on back

REQUIRED ATTACHMENTS:

- Diagram or print of location of event.
- If alcoholic liquor will be served, copy of SDL.
- If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act:

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- Copy of insurance covering event with City of Crete as named insured.